

LIZETH ALARCON



LIZ@ALARCON.NYC



(347) 603-4119

WORK EXPERIENCE



APR 2015 – FEB 2020

NEW YORK, NY

DRAFTER - OFFICE ASSISTANT

MeLaguna Corporation Ltda

Created and modified working drawings to outline and design interiors for residential projects.

Tracked and supervised project progress to ensure schedules and budgets were met for each deliverable as planned.

Typed documents, updated Websites, and compiled information for meetings.

Arquitectura y Concreto

JUL 2012- DEC 2014

BOGOTÁ, COLOMBIA

JUNIOR ARCHITECT

Drafted drawings on CAD under the supervision of a registered Architect for work layouts and detailed graphics from rough or detailed sketches, including 3D designs.

Assisted in creating a work environment where building service engineers, construction managers, quantity, surveyors, and architectural technologists worked as a team.

Attended site visits to develop a practical understanding of the design and construction process.

Secretaria de Educacion

FEB 2011- JUN 2012

BOGOTÁ, COLOMBIA

ARCHITECT ASSISTANT

Collaborated with other architects to creatively and skillfully develop design proposals and present these proposals to clients and their employers.

Tracked activities to ensure the architectural scope was met for new construction projects, such as code and zoning, search budget, and coordinated installation.

EDUCATION



AUG 2020 – JUN 2022

Boston Architectural College

Boston, MA

Candidate for Master in Sustainable Design

4.00 GPA

AUG 2013 – NOV 2014

New York Institute of Technology NYIT

Old Westbury, NY

Certificate in Interior Design

JAN 2007 – APR 2012

Universidad de la Salle

Bogota, Colombia

Bachelor of Architecture

SKILLS



AutoCAD 2D & 3D

3D MAX

Photoshop -Illustrator - InDesign

Corel DRAW

Revit

Sketch Up

Quickbooks

Archicad / Graphicsoft

LANGUAGES



Spanish - Native

English - Fluent

VOLUNTARY WORK



Groundwork Elizabeth

SEP 2020- PRESENT

Worked hand-in-hand with residents through inclusive and community-driven projects.

Encouraged awareness for climate resiliency policies and programs with youth community leaders.

ARCHITECTURE, PHOTOGRAPHY, INTERIOR AND DIGITAL DESIGN
PASSION FOR DISCOVERING NEW BOUNDARIES